



Graduate Admissions Criteria

Applications to a graduate program at Anna Maria College are accepted throughout the academic year and will be reviewed by the admissions committee and Associate Dean of Graduate Studies and Continuing Education. Admission into a graduate program is both competitive and fair. Applications are reviewed for completeness based on the totality of the applicant's background. In keeping with the principle of removing barriers to accessibility, Anna Maria College believes in establishing a seamless admission process, which focuses on prior academic success, personal statements about your interest in the program, and supportive letters of recommendations.

***To be considered for admission and matriculation into a Graduate Program, a potential student must apply for a degree or certificate by completing the following requirements:**

1. Provide evidence of an earned undergraduate degree from a regionally accredited United States college or university, or an equivalent degree from a nationally accredited institution outside the United States
2. Submit two (2) professional references that support your candidacy to do graduate work.
3. Possess a cumulative grade point average (GPA) of 2.7 and an undergraduate record that demonstrates your ability to be successful in graduate studies
4. Provide, in writing, a personal statement that demonstrates your commitment to graduate studies and reflects your writing skills
5. Submit a resume

International students must also submit TOEFL 565 (PBT); 225 (CBT); or 85 (IBT) along with other required documents

**** Although *not* required for admission, standardized testing such as MAT, GRE, or GMAT scores may be submitted for additional consideration.**

To be considered for admission and matriculation into a **Certificate of Advanced Graduate Study**, a potential student must apply for a degree or certificate by completing the following requirements:

1. A letter of intent
2. Evidence of a master's degree from an accredited degree-granting institution in the area of the CAGS program or closely related field
3. Submit two (2) reference letters, at least one (1) of which must be from a graduate school from which the applicant received the master's degree (please provide all contact information)

Applications must also include the following:

1. A completed application form
2. Nonrefundable application fee (\$40)
3. Official transcripts from prior accredited institutions

Once submitted, all application files become a permanent and confidential record of the College and are not returned. All applications must be completed within one year of initial submission.

****Please note: there may be special admissions criteria for a specific program of study. All applicants are encouraged to review criteria listed under each program of study.***

IMPORTANT CONTACT INFORMATION

Division of Graduate Studies and Continuing Education

Email: cegradadmissions@annamaria.edu

1-800-344-4586

Office of Financial Aid

(508) 849-3366

FAX: (508) 849-3430

Office of the Registrar

(508) 849-3401

FAX: (508) 849-3229



Mail to:
 Division of Graduate Studies & Continuing Education
 Anna Maria College
 50 Sunset Lane
 Paxton, MA 01612

Telephone: (800) 344-4586
 Fax: (508) 849-3343
 Email: cegradadmissions@annamaria.edu

Application for Graduate Studies & Continuing Education Programs

Date: _____
 Name: _____ Social Security Number: _____

Additional Name(s) which may appear on transcripts: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Date of Birth: _____ Citizen of What Country? _____

Permanent Citizen? Yes No Other: _____

I expect to begin my studies at AMC in Summer I Summer II Fall I Fall II Spring I Spring II _____ (year)

I have already taken a course in Graduate Studies and Continuing Education, I began on _____ (month) of _____ (year)

Are you an applicant for financial aid? Yes No

Are you currently an employee or related to an employee of AMC? Yes No

If yes, please specify _____

Graduate Programs

Business Administration

- Ethics and Leadership
- Finance
- Marketing
- Security Management
- Generalist Track
- Certificate in Grant Writing
- Advanced Certificate of Business

Counseling Psychology

- Master of Arts in Counseling Psychology

Criminal Justice

- Master of Science in Criminal Justice
- Certificate in Homeland Security
- Certificate in Victim Studies

Education

- Master of Education with Initial Teacher License Preparation
- Professional Teacher License - Master of Education, English, Language Arts
- Certificate of Advanced Graduate Studies in Education
- Certificate of Advanced Graduate Studies in Education with emphasis in Kodály
- Master of Education with emphasis in Kodály
- Teacher of Students with Moderate Disabilities (Pre-K or 5-12) Initial Licensure Program

Pastoral Ministry

- Master of Arts in Pastoral Ministry

Music Therapy

- Music and Imagery Certificate

Continuing Education Programs

Bachelor Degree Online Program

- Emergency Medical Services Administration

Certificate Program

- EMT

EDUCATION

Continuing Education Applicants Only:

Full Name of High School	Location	Dates Attended	G.E.D Yes/No
_____	_____	_____	Yes/No
_____	_____	_____	Yes/No

Continuing Education & Graduate Applicants:

Full Name of College or University	Location	Dates Attended	Degree/Major
_____	_____	_____	_____
_____	_____	_____	_____

Please request that ALL official college transcripts be forwarded to the Division of Graduate Studies and Continuing Education. Please include multiple college transcripts, if you have attended more than one college.

WORK EXPERIENCE

Employer _____ Work Telephone Number _____

Current Occupation _____ Title _____

Does your employer provide tuition reimbursement? All Some None

PROFESSIONAL REFERENCES

REFERENCE 1:

Name	Relationship	Phone
_____	_____	_____

Employer	Address	Email
_____	_____	_____

REFERENCE 2:

Name	Relationship	Phone
_____	_____	_____

Employer	Address	Email
_____	_____	_____

OPTIONAL STATISTICAL INFORMATION

This information will not be used in, or in any way affect, the admission decision. Your voluntary provision of this data is most appreciated.

Gender Male Female Age Group 21-26 27-35 36-45 46 and over

Ethnic Background

American Indian or Alaskan Native Asian (Not Hispanic or Latino) Black or African-American

Hispanic or Latino Native Hawaiian or Other Pacific Islander White

Two or More Races (Not Hispanic or Latino)

Religious Preference _____

Marital Status Single Married Partnership Separated Divorced

SIGNATURE

I certify that the information on this application is truthful, accurate and complete. I understand the application materials submitted become the property of Anna Maria College and are nonreturnable.

Signature

Date