How to Change your Empower Password

1) Log into Empower with your supplied username and password

![Login Screen]

2) After you have logged in, you will see a Help menu in the upper right hand part of the screen

3) In the Help menu, Click on Maintain User

![Maintain User Menu]

4) Under the Change Password area, supply your Current Password, New Password, and Verify your new password

![Change Password Form]

5) Click on OK

![OK Button]

6) Next time you log into Empower, you will need to use your new password